UW HEALTH JOB DESCRIPTION

APP Clinical Informaticist

Job Code: Not Applicable	FLSA Status: Exempt	Mgt. Approval: K. Panther	Date: March 2022
Department: Corp Admin APP, 351880000		HR Approval: N. Lazaro	Date: March 2022

JOB SUMMARY

This position will primarily provide support and clinical leadership in the use, implementation and critical evaluation of health information technology at UW Health. The APP Clinical Informaticist will model and promote the use of the Health Link electronic health record (EHR) and other health information technology used to support clinical care. It will represent the provider community in decisions involving functionality and the usability of health information technology in order to ensure that the systems support the tripartite mission of clinical care, research, and education.

This position is a secondary administrative appointment. Approximately 10% of the time is devoted to the Informaticist and administrative duties and 90% to maintaining clinical practice within his/her respective Division/Department.

MAJOR RESPONSIBILITIES

1. Serve as the liaison within your department/division between health IT teams and providers, with particular focus on communication of health IT changes and their impact to providers.
2. Participate in, and sometimes share leadership of, work groups that advise on the design and implementation of health information technology.
   a. Attend Physician Informatics Training and Communication Committee meeting
   b. Attend Physician Informatics Team meeting
   c. Attend Ambulatory Health Link Clinical Leaders Group meeting
   d. Attend other workgroups as assigned by Physician Informatics Director Ambulatory Provider Experience, Associate CMIOs and/or CMIO
3. Participate in workgroups for assigned projects. Participation includes:
   a. Availability to answer questions in a timely manner
   b. Service as a representative for all clinicians within the organization, not just within specialty
   c. Communication with informatics team, executive sponsors and clinician stakeholders throughout the project
   d. Work to resolve issues, risks, and decisions related to clinician practice
   e. Sharing updates and progress reports with informatics peers
   f. Assistance with establishing goals and scope of a project
   g. Provide subject matter expertise
   h. Work to obtain necessary resources for implementation
4. Attend new faculty onboarding classes on a rotating basis (2-3 times per year).
5. Assist in development of specialty specific education and training for students, residents and faculty in use of health information technology for clinical care.
   a. Share tips/tricks at department/division meetings
   b. Assist with creation of specialty specific faculty onboarding materials/tools
   c. Assist in onboarding new faculty within specialty department/division
   d. Assist with creation of specialty specific documentation/chart review and ordering tools
6. Intervene as needed with clinicians challenged using Health Link functionality
7. Assist with monitoring specialty level Provider Efficiency Profile and Signal data
8. Maintain up to date knowledge of new offerings available in Epic and other health IT platforms.
   a. Regular review of assigned topics on Epic User Web
   b. Participation in the Epic Smart Serve
9. Attend Epic's Physician Advisory Committee (PAC) and User Group (UGM / XGM) meetings.
10. Provide clinical guidance to the Health Link analyst, education, optimization/support, pharmacy, and ancillary teams.
11. Maintain competency as a fully functional user of Health Link within his/her own clinical practice and provide "by example" peer leadership to UWH providers.
    a. Attend Epic Physician Power User courses (online offering)
    b. Attend Physician Builder training courses within first year of appointment
    c. Attend UW Health Polish Your Skills courses within first year of appointment
12. Provide monthly status report to Physician Informatics Director of Ambulatory Provider Experience or Associate CMIOs on assigned projects.
13. Identify opportunities for using health IT to support clinical/operational priorities/initiatives.
14. Identify opportunities for and participate in scholarship in clinical informatics by working with interested research partners to further the field of clinical informatics at UW Health

ALL DUTIES AND REQUIREMENTS MUST BE PERFORMED CONSISTENT WITH THE UW HEALTH PERFORMANCE STANDARDS.

JOB REQUIREMENTS

Education	Minimum	**If Advanced Practice Registered Nurse:** • Master's or Doctorate's degree from accredited Nursing Program **If Physician Assistant:** • Bachelor's or Master's degree from accredited PA Program
	Preferred	
Work Experience	Minimum	• Currently practicing as an APP within the respective UW Health Department/ Division, and • One year of experience as an APP in respective UW Health Department/ Division
	Preferred	Two years of experience as an APP in respective Department or Division
Licenses & Certifications	Minimum	**If Nurse Practitioner:** • Active RN and APNP license in State of Wisconsin AND • Active board certification in area of specialty If Nurse Midwife • Active RN, nurse midwife and APNP license in State of Wisconsin AND • Active board certification in nurse midwifery **If Physician Assistant:** • Active PA license in State of Wisconsin AND • Active PA board certification **All Advanced Practice Registered Nurse and Physician Assistant applicants must have:** • Active DEA license or ability to apply for such license prior to or upon hire
	Preferred	
Required Skills, Knowledge, and Abilities		• Extensive knowledge of applicable state and national regulatory guidelines • Excellent verbal and written communication skills • Ability to actively and effectively engage with physicians, physician leaders, administrators, and departments in a heavily matrixed environment • Demonstrate ability to be self-directed and take initiative • Ability to guide, direct, mentor, train, and work collaboratively in a team environment

AGE SPECIFIC COMPETENCY (Clinical jobs only)

Identify age-specific competencies for direct and indirect patient care providers who regularly assess, manage and treat patients.

Instructions: Indicate the age groups of patients served either by direct or indirect patient care by checking the appropriate boxes below. Next,

Infants (Birth – 11 months)	Adolescent (13 – 19 years)
Toddlers (1 – 3 years)	Young Adult (20 – 40 years)
Preschool (4 – 5 years)	Middle Adult (41 – 65 years)
School Age (6 – 12 years)	Older Adult (Over 65 years)

JOB FUNCTIONS

Review the employee's job description and identify each essential function that is performed differently based on the age group of the patient.

PHYSICAL REQUIREMENTS

Indicate the appropriate physical requirements of this job in the course of a shift. *Note: reasonable accommodations may be made available for individuals with disabilities to perform the essential functions of this position.*

Physical Demand Level		Occasional Up to 33% of the time	Frequent 34%-66% of the time	Constant 67%-100% of the time
X	**Sedentary:** Ability to lift up to 10 pounds maximum and occasionally lifting and/or carrying such articles as dockets, ledgers and small tools. Although a sedentary job is defined as one, which involves sitting, a certain amount of walking and standing is often necessary in carrying out job duties. Jobs are sedentary if walking and standing are required only occasionally and other sedentary criteria are met.	**Up to 10#**	**Negligible**	**Negligible**
	Light: Ability to lift up to 10 pounds maximum and occasionally lifting and/or carrying such articles as dockets, ledgers and small tools. Although a sedentary job is defined as one, which involves sitting, a certain amount of walking and standing is often necessary in carrying out job duties. Jobs are sedentary if walking and standing are required only occasionally and other sedentary criteria are met.	**Up to 20#**	**Up to 10#** or requires significant walking or standing, or requires pushing/pulling of arm/leg controls	**Negligible** or constant push/pull of items of negligible weight
	Medium: Ability to lift up to 50 pounds maximum with frequent lifting/and or carrying objects weighing up to 25 pounds.	**20-50#**	**10-25#**	**Negligible-10#**
	Heavy: Ability to lift up to 100 pounds maximum with frequent lifting and/or carrying objects weighing up to 50 pounds.	**50-100#**	**25-50#**	**10-20#**
	Very Heavy: Ability to lift over 100 pounds with frequent lifting and/or carrying objects weighing over 50 pounds.	**Over 100#**	**Over 50#**	**Over 20#**
List any other physical requirements or bona fide occupational qualifications:				

Note: The purpose of this document is to describe the general nature and level of work performed by personnel so classified; it is not intended to serve as an inclusive list of all responsibilities associated with this position.