

UW HEALTH JOB DESCRIPTION

ABLATION TECHNICIAN

Job Code: 540074	FLSA Status: Non-exempt	Mgt. Approval: A. Hanson	Date: April 2021
Department: Interventional Radiology (UH)	HR Approval: J. Olson	Date: April 2021	

JOB SUMMARY

Under the general supervision of a Registered Nurse, the Ablation Technician assists physicians or other providers with procedures performed in the interventional radiology setting. The Ablation Technician assists with the coordination of ablation procedures including scheduling, patient correspondence, ablation machine maintenance, and data collection. Patient populations range from adolescents to older adults and an understanding of age-specific needs of these patients is required. Some duties may be performed independently with intermittent supervision by the Registered Nurse.

MAJOR RESPONSIBILITIES

- Participates in instructing the patient about the procedure being performed including preparation, rationale, and expectations.
- Demonstrates an understanding of the plan of care. Adapts patient instruction to patient need. Consults with the provider or Registered Nurse as needed.
- Demonstrates knowledge of aseptic techniques and infection prevention procedures at all times.
- Assists RN with transport of sedated patients to the recovery area. May escort patients to specific locations for discharge.
- Demonstrates proper handling and maintenance of the ablation machine.
- Inspects all equipment and accessories for defects prior to use to ensure the highest level of infection prevention.
- Understands theory and safety when using microwave, radio frequency, and cryo modalities.
- Demonstrates recognition of patient's emotional and physical needs and the ability to provide a supportive environment.
- Assists with set up and changeover of procedure rooms.
- Educates observers and physicians on the proper use of the ablation machine.
- Initiates the product complaint process when indicated.
- Pre-cleans/disinfects ablation equipment.
- Initiates reorder of supplies as needed.
- Performs telephone reminder calls and sends reminder letters for procedures and provides limited procedure information under RN supervision.

ALL DUTIES AND REQUIREMENTS MUST BE PERFORMED CONSISTENT WITH THE UW HEALTH PERFORMANCE STANDARDS.

JOB REQUIREMENTS

Education	Minimum	High school diploma or equivalent Graduate of State of Wisconsin Approved Nursing Assistant program OR formal training in medical specialty (i.e. LPN, MA, Nursing Assistant)
	Preferred	
Work Experience	Minimum	One (1) year of experience in a patient care setting
	Preferred	One (1) year of experience performing patient care in an interventional radiology setting
Licenses & Certifications	Minimum	BLS/CPR certification
	Preferred	
Required Skills, Knowledge, and Abilities		<ul style="list-style-type: none"> • Knowledge of communication techniques, teamwork, customer service standards, and quality improvement • Knowledge of the use of personal protective equipment • Knowledge of the psychosocial needs of patients and families • Ability to work with and maintain confidential patient information • Strong interpersonal skills • Ability to triage multiple patient care or equipment related issues • Strong problem-solving skills dealing with technical and interpersonal issues • Ability to work in a team environment and to collaborate with a variety of staff members in a positive manner • Ability to operate a computer • Demonstrates a high degree of professionalism

UW HEALTH JOB DESCRIPTION

AGE SPECIFIC COMPETENCY (Clinical jobs only)

Identify age-specific competencies for direct and indirect patient care providers who regularly assess, manage and treat patients.

Instructions: Indicate the age groups of patients served either by direct or indirect patient care by checking the appropriate boxes below. Next,

	Infants (Birth – 11 months)	<input checked="" type="checkbox"/>	Adolescent (13 – 19 years)
	Toddlers (1 – 3 years)	<input checked="" type="checkbox"/>	Young Adult (20 – 40 years)
	Preschool (4 – 5 years)	<input checked="" type="checkbox"/>	Middle Adult (41 – 65 years)
	School Age (6 – 12 years)	<input checked="" type="checkbox"/>	Older Adult (Over 65 years)

JOB FUNCTIONS

Review the employee's job description and identify each essential function that is performed differently based on the age group of the patient.

PHYSICAL REQUIREMENTS

Indicate the appropriate physical requirements of this job in the course of a shift. *Note: reasonable accommodations may be made available for individuals with disabilities to perform the essential functions of this position.*

Physical Demand Level	Occasional Up to 33% of the time	Frequent 34%-66% of the time	Constant 67%-100% of the time
Sedentary: Ability to lift up to 10 pounds maximum and occasionally lifting and/or carrying such articles as docket, ledgers and small tools. Although a sedentary job is defined as one, which involves sitting, a certain amount of walking and standing is often necessary in carrying out job duties. Jobs are sedentary if walking and standing are required only occasionally and other sedentary criteria are met.	Up to 10#	Negligible	Negligible
Light: Ability to lift up to 20 pounds maximum with frequent lifting and/or carrying of objects weighing up to 10 pounds. Even though the weight lifted may only be a negligible amount, a job is in this category when it requires walking or standing to a significant degree.	Up to 20#	Up to 10# or requires significant walking or standing, or requires pushing/pulling of arm/leg controls	Negligible or constant push/pull of items of negligible weight
<input checked="" type="checkbox"/> Medium: Ability to lift up to 50 pounds maximum with frequent lifting and/or carrying objects weighing up to 25 pounds.	20-50#	10-25#	Negligible-10#
Heavy: Ability to lift up to 100 pounds maximum with frequent lifting and/or carrying objects weighing up to 50 pounds.	50-100#	25-50#	10-20#
Very Heavy: Ability to lift over 100 pounds with frequent lifting and/or carrying objects weighing over 50 pounds.	Over 100#	Over 50#	Over 20#
List any other physical requirements or bona fide occupational qualifications:			

Note: The purpose of this document is to describe the general nature and level of work performed by personnel so classified; it is not intended to serve as an inclusive list of all responsibilities associated with this position.